

# WORK SESSION- BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Anandita Tiwari – term expires 6/30/27

Zone 2 Position 1, Thomas Lebengood. – term expires 6/30/27

Zone 3 Position 1, Jeff Johnson – term expires 6/30/25

Zone 3 Position 3, Kellyn Goodwin – term expires 6/30/27

Zone 1 Position 2, Randy Richardson – term expires 6/30/25

Zone 2 Position 2, David Stevens – term expires 6/30/25

Zone 3 Position 2, Quinn Pickering – term expires 6/30/25

## South Umpqua School District

The meeting will be held at the

South Umpqua School District

558 Chadwick Lane

Myrtle Creek, OR 97457

August 21, 2024

6:15 PM

### BOARD MEMBERS PRESENT:

- Randy Richardson
- Jeff Johnson
- David Stevens
- Anandita Tiwari
- Thomas Lebengood
- Kellyn Goodwin
- Quinn Pickering

### BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)

## MINUTES

### 1. Opening Ceremonies

- 1.1 Call Meeting to Order- David Stevens called the meeting to order ar
- 1.2 Roll Check- Anandita Tiwari and Thomas Lebengood were not present. All other board members were in attendance.
- 1.3 Flag salute

### 2. Review of Agenda/Board Member Topics

- 2.1 Approve agenda for August 21, 2024 (Any items to be pulled from the consent agenda should be done at this time.) Randy Richardson motioned; Jeff Johnson seconded. Motion passed unanimously.
- 2.2 Added item 6.1

### 3. Citizens' Request of the Board

### 4. Communications

- 4.1 Superintendent's Report

- 4.1.1 Superintendent communication- Superintendent Bare reported to the board that the administrative team had a two-day work session in August. Superintendent Bare reported that she had met with members of the community such as the chamber president, chief of police and went on a tour of the county with Deputy Vian.

Superintendent Bare met with Steve from IRRE. Last spring he conducted a survey for staff and students about how things are going in the district and what it's like to work in the district and attend school in the district. Superintendent Bare has been reviewing the data and reported it is very useful data and will help plan to improve identified areas. Steve would be available to present this data to the board and the board said they would like to have that information.

Superintendent Bare recently reviewed the emergency plan and informed the board that Emily Veale and Deputy Vian had done a very thorough job on the plan to cover all types of emergencies. Superintendent Bare also reported that the district would be using "I love you guys" and not the "Alice" program for lock downs. I love you guys is what is the most recommended program to use and ensure that law enforcement and staff is using the same language and procedures in a lock down. All principals will be reviewing the plan and getting familiar with the plan over the next few days.

Superintendent Bare discussed the Online Academy with the board and online options for student. Superintendent Bare explained that the enrollment was very low in the online program, and they are high school students. Currently there are no operational reason as to what works for kids to not run the program through the high school. They will still receive all the same opportunities, and the high school has the staff to support the program. It will not limit student access or student choices. For student that are K-8 the school administrators will discuss what the best choice is for students. Dave Stevens asked what the enrollment was last year at no time was there more than 13. Superintendent Bare informed the board that at the next board meeting there would be an action item to close the Online Academy. If any board members wanted to discuss this before the September meeting Superintendent Bare asked them to contact, her.

- 4.1.2 Board Priorities- Superintendent Bare presented the board priorities to the board and asked for input. Board members asked to have safety and security back to the priorities. Superintendent Bare informed the board she would be updating them throughout the year with data showing if goals are being met.
- 4.1.3 Board and Superintendent Operating Agreement- Superintendent Bare presented the Board and Superintendent Operating Agreement and asked for input. All members agreed with no changes. Superintendent Bare reminded the board that OSBA will provide training and support to the board as it was part of the superintendent search agreement.
- 4.1.4 Superintendent Goals- Superintendent Bare presented her goals to the board and asked for feedback. Davis Stevens asked how she would be updating the board on her entry plan. Superintendent Bare informed the board that would be part of her monthly board communication.
- 4.1.5 SIA Grant Amendment- Superintendent Bare reported that the Oregon Department of Education has amended the Student Investment Account Grant. Extend duration of the grant through September 30, 2025. Add grant funds for year 2 (July 1, 2024 – June 30, 2025). Approximately \$50,000 increase for year 2. Add funds for year 3, quarter 1 (July 1, 2025 – September 30, 2025). Projected funds available for this quarter will be \$380,876. Revised reporting

requirements. SIA grant requirements include notifying the school board of any changes. The new grant agreement will be posted to the district website.

4.2 Shy Chapman-Fiscal Responsibility

4.2.1 Financial Report Shy Chapman presented the financial statement showing a projected ending fund balance on June 30th, 2025, of \$4,827,857. Mrs. Chapman informed the board that she would be providing purchase updates at board meetings. Mrs. Chapman reported that each year one classroom in each school receives a new set of furniture. This year the furniture will be arriving before school starts this year at the elementary school. Coffenberry and the high school are still in production. Also, the kitchen at TCE received a walk-in cooler and freezer and is now a fully functional kitchen and food no longer has to be transported from another kitchen.

Mrs. Chapman informed the board that the auditors would be onsite next week, and that this year the auditors would be requesting all board members to fill out a survey. The surveys will be sent to their emails.

4.4 Emily Veale- Director of Student Services

4.4.1 Fall training schedule- Emily Veale shared the current Student Services Department training opportunities for staff. The student services department is being really strategic in with their training to ensure they are meeting the priorities that came out of the audit that was completed last year. A main focus is the transition plan for the elementary, middle and high school. Jeremy Well from ODE will be in the district to provide training for special education staff. Also reviewing and ensuring that there is a focus on family engagement one thing they are doing is hosting kindergarten workshops.

4.5 Foundation Communication- Jeff Johnson invited all board members to the donor appreciation event on August 25th from 1:00 pm-4:00 pm. The event is free, to show appreciation to all donors. The annual Foundation dinner and auction will be November 2<sup>nd</sup> at Seven Feathers. Classroom grants will be available soon. Teachers can apply for a \$500 grant from the foundation. The frenzy item at last year's auction was for rubber bark mulch and \$30,000 was raised and TCE received the rubber bark mulch this week.

**5. Consent Agenda**

- 5.1 Approval of Minutes: Regular Board Session, July 17, 2024
- 5.2 Resignation of Thomas Armstrong, Athletic Director
- 5.3 Employment of Jackie Gann, Physical Education Teacher as Canyonville School
- 5.4 Employment of Eric Savage, Interim Athletic Director
- 5.5 Resignation of Thomas Lebengood, School Board Member, Zone 2, Position 1, per letter of resignation dated August 08, 2024.
- 5.6 Employment of Troy Beiling, ELA Teacher at South Umpqua School District
- 5.7 Employment of Jodi Sonka, Elementary Teacher at Tri City Elementary
- 5.8 Employment of Donna Mitchell, ELA Teacher at South Umpqua High School
- 5.9 Employment of Summer Radon, ELA Teacher at Canyonville School
- 5.10 Employment of Halea Baca, Elementary Teacher at Myrtle Creek Elementary
- 5.11 Employment of Deanna McHaffie, Elementary Teacher at Tri City Elementary
- 5.12 Resignation of Kalkidan Crapper, Elementary Teacher at Tri City Elementary
- 5.13 Resignation of Beau Shelby, Counselor at South Umpqua High School
- 5.14 Approve early retirement agreement for Richard Burton

Randy Richardson motioned; Kellyn Goodwin seconded. Motion passed unanimously.

**6. New Business (action items)**

- 6.1 Approve the contract for strategic planning services with Huron Studeer Education. – Randy Richardson motioned; Quinn Pickering seconded. Motion passed unanimously.

**7. Announcements**

- 7.1 All Staff Inservice, August 22, 2024, 8:00 am
- 7.2 First day of school, August 26, 2024
- 7.3 Regular Board Meeting, September 04, 2024, 6:15 pm

**8. Board Member Communication**

- 8.1 Board member comments
- 8.2 Board chair closing comments

**9. Meeting adjourned**