

# REGULAR BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Anandita Tiwari – term expires 6/30/27  
Zone 2 Position 1, William Hill – term expires 6/30/27  
Zone 3 Position 1, Jeff Johnson – term expires 6/30/25  
Zone 3 Position 3, Kellyn Goodwin – term expires 6/30/27

Zone 1 Position 2, Randy Richardson – term expires 6/30/25  
Zone 2 Position 2, David Stevens – term expires 6/30/25  
Zone 3 Position 2, Quinn Pickering – term expires 6/30/25

## South Umpqua School District

The meeting will be held at the  
South Umpqua School District  
558 Chadwick Lane  
Myrtle Creek, OR 97457  
November 06, 2024  
6:15 PM

### BOARD MEMBERS PRESENT:

- Randy Richardson
- Jeff Johnson
- David Stevens
- Anandita Tiwari
- William Hill
- Kellyn Goodwin
- Quinn Pickering

### BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)

## MINUTES

### 1. Opening Ceremonies

- 1.1 Call Meeting to Order- David Stevens called the meeting to order at 6:16 pm
- 1.2 Roll Check- Randy Richardson was not present. All other board members were in attendance.
- 1.3 Flag salute

### 2. Review of Agenda/Board Member Topics

- 2.1 Added items 4.6, 4.7 and ~~6.1~~-5.2
- 2.2 Approve revised agenda for November 06, 2024 (Any items to be pulled from the consent agenda should be done at this time.)  
Jeff Johnson motioned; Kellyn Goodwin seconded. Motion passed unanimously.

### 3. Citizens' Request of the Board- None

### 4. Communications

#### 4.1 Superintendent's Report

4.1.1 Superintendent communication- Superintendent Bare update the board on the strategic planning process. The steering committee had its first meeting back in October and Gail the studor rep attended the homecoming game and was able to speak with families and members of the community to gather feedback. Gail will be back on November 18<sup>th</sup> and 19<sup>th</sup> and will be meeting with focus groups. various constituents to gather a lot more feedback.

Superintendent Bare reported that the IRRE survey would be going out to in the next couple of days to staff, students and families. The survey will be sent out using various different communication channels.

Superintendent Bare reviewed the board data calendar and informed the board if there was anything they wanted to see or anything they wanted to revise to let her know. Superintendent Bare also updated the board on her entry plan and that she was working with Carl Simpson to create a student leadership team to ensure there is a consistent source for student voice.

4.1.2 Enrollment Report- Superintendent Bare presented the enrollment report to the board. Enrollment is at 1414. Canyonville- 184, Coffenberry- 273, High School- 447, MCE- 259, TCE- 251. Superintendent Bare reported that she was pleased to see that the district was maintaining enrollment at a higher rate then normal this time of year.

#### 4.2 Shy Chapman-Fiscal Responsibility

4.2.1 Financial Report- Shy Chapman presented the board with financial statement through October 31, 2024, showing a projected ending fund balance on June 30<sup>th</sup>, 2025, of \$3,900,081. Mrs.Chapman reported that the district currently has 5 open positions and if they were hired it would cost the district an estimated \$200,000. Mrs. Chapman reported that they are still in the middle of the audit if the auditors find anything that could change the budget.

#### 4.3 Joe Motta- Facilities Manager

4.3.1 Facilities update- Joe Motta reported that Myrtle Creek Elementary had the final inspection and that the project is now complete. Mr. Motta thanked the finance department for their help and thanked the board, administration and everyone else that supported that project. Mr. Motta reported that he is requesting letters of support for the seismic project at SUHS. Letters are due November 24<sup>th</sup>.

#### 4.4 Emily Veale- Director of Student Services

4.4.1 Talented and Gifted update- Emily Velae updated the board on the Talented and Gifted program in the district. The district has started screening students, all 2<sup>nd</sup> grade student, students that are new to the district and any student that are identified by their teachers are screened. Mrs. Velae is also working with the secondary staff to ensure they have a process for secondary student and has provided professional development to staff at Coffenberry.

4.4.2 ADAPT update- Mrs. Velae reported that her department has been working closely with adapt for their mental health services. The referral process is going well and all school are utilizing their counseling services. TCE has maxed out their referrals due to their only being one counselor for the district. Mrs. Velae reported that the district does use ADPT for drug and alcohol needs as well but that process is much more complicated.

#### 4.5 Kate McLaughlin- Director of Student Achievement

4.5.1 DIBELS/FastBridge data presentation- Kate Mclaughlin presented the board with

the fall benchmark assessment data for grades K-8 for reading and math. Mrs. McLaughlin informed the board that the assessments happen three times a year fall, winter and spring. The data is used as both a predictive measure of student success and a growth measure throughout the year. Staff analyze the data collected during each window (Benchmarks) to determine which students need specific intervention supports (lagging skills or skill deficits) and/or enrichment opportunities (meeting or exceeding grade level standards).

4.5.2 2023-24 Integrated Program Annual Report- Kate McLaughlin presented the 23.24 Integrated Program Annual report to the board. The report is a look back at the previous school year. The Integrated Program includes Student Investment Account (SIA), High School Success (HSS), Early Indicator and Intervention System (EIIS) and starting this school year, it will include the Early Literacy Grant. Mrs. McLaughlin reported that ODE has consolidated some of the bigger grants all into one integrated program, but the district still tracks them separately.

4.6 Continuous Improvement Plan Presentation- Michelle Lind, Coffenberry Middle School Principal- Michelle Lind presented the Coffenberry Middle School Continuous Improvement Plan. Goal 1 Boosting Student Attendance and Goal 2: Enhancing Math Performance.

4.7 Continuous Improvement Plan Presentation- Camron Pope, Tri City Elementary Principal- Camron Pope presented the Tri City Elementary Continuous Improvement Plan to the board. Goal 1: The number of students in grades K-5 who are meeting the grade level benchmark for accuracy will increase by 15% based on district screeners (DIBELS). Goal 2 The number of students in grade 3 meeting the OSAS benchmark scores for ELA, will increase by 10% to 47.5% (in 2023 37.5% of grade three met benchmark). Goal 3 TCE will increase our regular attender rate from 73% to 85%.

4.8 Foundation Communication- Jeff Johnson reported that the dinner and auction went well. Jeff estimated that they raised around \$94,000. The frenzy item was playground equipment for Canyonville, and they raised around \$30,000.

## **5. Consent Agenda**

- 5.1 Approval of Minutes: Regular Board Session, October 02, 2024, and Board Work session October 16, 2024.
- 5.2 Approve employment of Cassandra Palmer, Resource Room Teacher at Coffenberry Middle School

Jeff Johnson motioned; Anadita Tiwari seconded. Motion passed unanimously.

## **6. New Business (action items)**

## **7. Announcements**

- 7.1 Board Regular Session, December 04, 2024, 6:15 pm

## **8. Board Member Communication**

- 8.1 Board member comments
- 8.2 Board chair closing comments – David Stevens discussed the superintendent evaluation and presented the board with the OSBA evaluation document. The board decided to have the first meeting to discuss the superintendent evaluation in January and would be using the OSBA evaluation document.

## **9. Meeting adjourned – Meeting was adjourned at 7:47 pm**