

REGULAR BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Anandita Tiwari – term expires 6/30/27
Zone 2 Position 1, VACANT – term expires 6/30/27
Zone 3 Position 1, Jeff Johnson – term expires 6/30/25
Zone 3 Position 3, Kellyn Goodwin – term expires 6/30/27

Zone 1 Position 2, Randy Richardson – term expires 6/30/25
Zone 2 Position 2, David Stevens – term expires 6/30/25
Zone 3 Position 2, Quinn Pickering – term expires 6/30/25

South Umpqua School District

The meeting will be held at the
South Umpqua School District
558 Chadwick Lane
Myrtle Creek, OR 97457
October 02, 2024
6:15 PM

BOARD MEMBERS PRESENT:

- Randy Richardson
- Jeff Johnson
- David Stevens
- Anandita Tiwari
- VACANT
- Kellyn Goodwin
- Quinn Pickering

BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)

MINUTES

1. Opening Ceremonies

- 1.1 Call Meeting to Order- David Stevens called the meeting to order at 6:15 pm
- 1.2 Roll Check- Randy Richardson was not present. All other board members were in attendance.
- 1.3 Flag salute

2. Review of Agenda/Board Member Topics

- 2.1 Approve agenda for October 02, 2024 (Any items to be pulled from the consent agenda should be done at this time.)

3. Citizens' Request of the Board -None

4. Communications

- 4.1 Superintendent's Report
 - 4.1.1 Superintendent communication- Superintendent Bare updated the board on the last few weeks. Superintendent Bare attended all the open houses and set up a

table at some to solicit information from students and families. This provided a lot of really good information on what is going well and what we can do differently. The first responder's night at the high school was a fun event and had a great turn out. Superintendent Bare reported that she has been spending a good chunk of time in schools and classrooms getting to know the various staff in each building.

Superintendent Bare reported that the district was awarded the COPS grant Joe Motta will be providing more information to the board. The fall newsletter was sent out and it contained information on a campaign that educates students and families to report and not repost school safety concerns. Reports can be made through Safe Oregon which notifies law enforcement and designated district administrators.

Superintendent Bare updated the board on the strategic planning. The first meeting was October 1st with Doctor Gale butler who is supporting he district on the strategic planning. Superintendent Bare reported that it was a successful day. The district is in the very beginning stages of building plan that we will be the road map for the next 5 years. There are two groups working on the strategic plan one consists of the cabinet team and the other group consist of a student, tribal affiliate, parents and two building principles. Jeff Johson asked if there was a board member on the committee and currently there is not but if anyone board members would like to be on the team they can let her know.

Superintendent Bare informed the board that the district will start using BoardBook for board meetings. More information will be provided to the board. Superintendent Bare discussed her progress on her goals.

4.1.2 Enrollment Report- Superintendent Bare presented the enrollment report to the board. Enrollment is at 1418. Canyonville- 186, Coffenberry- 270, High School- 444, MCE- 268, TCE- 250. Superintendent Bare is concerned with the declining enrollment. Currently the district is down 45 students from September of last year. TCE is done 23 students in kinder and first grade. Canyonville is up 21 students. Superintendent Bare will be paying close attention to enrollment and looking to see if this is a trend in the lower grades and will be reaching out to early education partners.

Shy Chapman informed the board that enrollment was down 13 students from what was estimated. If enrollment continues to decline that will impact the state school fund estimate. The board discussed the process for the state school fund. Superintendent Bare informed the board that the district will continue to watch the enrollment numbers.

4.2 Shy Chapman-Fiscal Responsibility

4.2.1 Financial Report- Shy Chapman presented the board with financial statement through September 25th, 2024, showing a projected ending fund balance on June 30th, 2025, of \$4,040,000. Since our last meeting we had our 1st full payroll and have encumbered all hired employees based on where their experience level puts them on the salary schedule. As we continue to fill vacant positions the estimated salaries and benefits will increase.

In addition, there are still 9 open positions in the district once they are filled the board will see a shift in the salaries account. Estimated to be about \$487, 000 spending where they fall in the salary schedule.

4.3 Joe Motta- Facilities Manager

4.3.1 Facilities update- Joe Motta updated the board on grants and different project he has been working on. Safe Routes to School grant for TCE was submitted in July and we are expecting a response early in 2025. Safe Routes to School for Canyonville is going out for bid and the work will begin in late 2024 or early 2025. There will be an impact on the access to the school during that time. The COPS grant was awarded and the projects that are planned to be completed with the grant are a video intercom system at the entrance of all buildings, a visitor check in system and updating the speakers and intercom throughout the schools. The video intercom system is something that will happen this year.

The renew America school grant the district was awarded \$626,000 for Canyonville school for energy efficient upgrades. Mr. Motta will be meeting next week to discuss timeline and will bring more information back to the board. Mr. Motta had a meeting last week to discuss the seismic grant at the high school. There will be another meeting to discuss the scope of the project. The facility assessments are just about complete and will provide useful information.

4.4 Emily Veale- Director of Student Services

4.4.1 McKinney Vento Numbers- Mrs. Veale reported that the district has identified 95 students in the district as homeless. Alan Sjogren is completing his clinical therapist program with the district and is providing therapeutic services to foster students and homeless students. Mrs. Veal reported that the district recently purchased a minivan to transport any students that have been identified as homeless . Gas cards, grocery cards, clothes and shoes were also purchased for families as well using the American Rescue grant.

4.5 Review Board candidates_ The board reviewed the two letters of interest that were submitted. The board will interview both candidates at the October 16th work session.

4.6 First reading and review of policies: GBN/JBA, GBNAB/JHFE, JHFE/GBNAB-Superintendent Bare reviewed the policy changes with the board.

4.7 Review of policy AR: JBA/GBN and GBN/JBA-Superintendent Bare reviewed the policy AR update with the board.

4.8 Foundation Communication- Jeff Johnson informed the board that the Foundation dinner and auction will be November 2nd at Seven Feathers. Entertainment will be the dualling pianos.

5. Consent Agenda

5.1 Approval of Minutes: Regular Board Session, September 04, 2024

5.2 Employment of Robert Redfield, Temporary ELA Teacher at Coffenberry Middle School

5.3 Employment of Christpoher Hudgeon, Temporary Dean of Students at Coffenberry Middle School

5.4 Resignation of Shelby Shaw, Special Education Teacher at Coffenberry Middle School

5.5 Donation of \$250 from Pepe Le Phew LLC for Tri City Elementary PBIS Twinkle Mall

Jeff Johnson motioned; Quinn Pickering seconded. Motion passed unanimously.

6. New Business (action items)

7. Announcements

7.1 Board Work Session, October 16, 2024, 6:15 pm

- 7.2 Board Regular Session, November 06, 2024, 6:15 pm
- 7.3 OSBA Annual Conference, November 7-9, 2024

8. Board Member Communication

- 8.1 Board member comments
- 8.2 Board chair closing comments

9. Meeting adjourned – Meeting adjourned at 6:58 pm